

CITY COUNCIL MEETING  
EMINENCE CITY MUNICIPAL BUILDING

FEBRUARY 10, 2025  
EMINENCE, KENTUCKY

The City Council of the City of Eminence, Kentucky met in regular session on Monday, February 10, 2025, at 6:00 p.m. with Mayor Fred Downey and the following members present: LeeAnn Armstrong, Phillip Smith, Karen Paris, Justin Wayman, Bobbi Jo Frazier, and Connie Nation. Also, in attendance were City Attorney Chelsey Brammell, Assistant City Clerk Debbie Moore, Utility Clerk Donna Rangel, Police Chief Scott Wilcoxson, Interim Public Works Director Troy Popp, Fire Chief Steve Lucas, Employee: J.R. Ellis, Residents Brian Golden, Mike Paris, Henry County Local Editor Joe Durbin, Magistrate Carl Tingle, Clark Sampson, North Central District Health Department.

Mayor Downey called the meeting to order at 6:00 p.m.

Pledge of allegiance held.

Clark Sampson, North Central District Health Department, presented the city with a new AED for the community center. Mr. Sampson also said that he was working on getting 2 AED mobile units for the police department.

**OLD BUSINESS**

**Subject: Minutes** – The minutes of the previous meeting held on January 13, 2025, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Armstrong and seconded by Member Frazier to approve the minutes as presented. On a call for votes, all members present voted “Yea”.

**Subject: Special Meeting Minutes** – The minutes of the previous special session held on January 27, 2025, were reviewed. Mayor Downey asked for any additions or corrections to the minutes. Motion made by Member Armstrong and seconded by Member Nation to approve the minutes as presented. On a call for votes, all members present voted “Yea”.

**Subject: Future Land Use Maps** – Mayor Downey has contacted someone who has knowledge where the natural gas lines and water lines are. They are looking into what areas are good for industrial use. Mayor Downey is waiting to hear back from them. A special meeting is scheduled for February 24, 2025, at 6:00 p.m.

**REPORTS:**

**Subject: Police Department Report (Copy Attached Hereto)** – Police Chief Scott Wilcoxson presented the monthly activity report to council.

Chief Wilcoxson informed the council that a new full-time police officer would be starting within the next two weeks.

**Subject: Public Works Report (Copy Attached Hereto)** – Mayor Downey stated that Troy Popp will be Interim Public Works for the next three months and Utility Clerk Donna Rangel will be assisting him. Director Popp presented the monthly activity report to the council. He thanked City Clerk Mullins’ office for their support.

**Subject: 2<sup>nd</sup> Leak Adjustment** – A second leak adjustment was requested for Charles Russell in the amount of \$81.94 and Donna Talbot in the amount of \$113.73. Motion made by Member Armstrong and seconded by Paris to approve the second leak adjustments for Charles Russell in the amount of \$81.94 and Donna Talbot in the amount of \$113.73. On a call for votes, all members present voted, “Yea”.

Member Paris asked how many applications we had been received for the General Maintenance position. Mayor Downey responded with three. Interviews will be scheduled within two weeks.

**Subject: Administrative Report (Copy Attached Hereto)** – Assistant Clerk Moore reviewed the monthly administrative report. Reported there were about 60 past due property tax bills due.

**Subject: Fire Report (Copy Attached Hereto)** – Fire Chief Lucas presented the monthly activity report. Chief Lucas reported that the fire house would be open on Tuesday Feb. 2<sup>nd</sup> as a warming station. The chief’s vehicle has been repaired but still needs a lot of work. Money will be put into the new budget for a vehicle.

**NEW BUSINESS:**

**Subject: First Reading of Ordinance Regulating Alcohol** - Attorney Brammell held the first reading of an Ordinance Regulating Alcohol. No action required.

**Subject: First Reading of Solid Waste Ordinance** – Attorney Brammell held the first reading of the Ordinance Solid Waste Ordinance. No action required.

**Subject: Mayor/Council Salary Update:** Mayor Downey presented the annual cost of living increase at 2.9%. The mayor informed council if no action were taken, it would go through. Member Wayman made a motion not to take raise. Motion died for lack of a second motion.

**Mayor’s Update:** Member Paris asked about streetlights in new subdivision. Mayor Downey informed the council that he had spoken with Jeff Reynolds, and they would be putting in the streetlights.

**Council - New Business** – Member Paris reported that Eminence Day will be held September 13th.

Member Wayman brought up concerns about parking on the curve of Vernon. The cars were partially on the roadway. Other concerns were Sulphur Ave where parents are waiting to pick up children from school.

Member Smith toured Park Duvall and asked that Park Duvall be put on the agenda for the meeting in March. Park Duvall would like to give a progress report on the growth of their office.

Fire Chief Lucas thanked Police Chief Wilcoxson for his assistance with the accident at Dairy Queen.

Resident Steve Metcalfe asked if the city would consider putting sidewalks in from Quail Run to connect with West Broadway so residents can safely walk into town. The mayor discussed possibilities and will get with subdivision. Resident Metcalfe asked about putting sidewalks on Eminence Terrace and Sulphur Ave.

With no further business to be discussed, the motion made was by Member Frazier and seconded by Member Smith to adjourn. All members present voted “Yea”. The meeting was adjourned at 6:55 p.m.

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FRED DOWNEY, MAYOR  
CITY OF EMINENCE, KENTUCKY

ATTEST: \_\_\_\_\_  
ROBIN MULLINS, CITY CLERK  
CITY OF EMINENCE, KENTUCKY